

Thursday 14th April 2022

Dear Volunteers,

Many thanks for agreeing to give up your time to help us run and deliver the Pinnacle event on the Australian Modern Pentathlon calendar, our National Championships. Honestly, an event such as this wouldn't run without you, and we are incredibly grateful, thank you.

The event starts Friday next week (22nd April) with the Senior and Junior athletes competing in the Riding and Fencing Ranking Round. The whole of the community competes on Saturday 23rd April in the Fencing, Swim and Laser Run.

I just wanted to send you information regarding key details.

Within this letter, I have addressed the following:

- The roles we would love you to fulfil
- Where you will need to go and when
- Information about those roles

When you arrive, if you head to the 'registration desk' at Caulfield Grammar School - 217 Glen Eira Rd, St Kilda East, and meet either myself, Hannah Every-Hall, Margaret Marks or Carol Clarke, and we will check you in and provide you with some further information.

The idea of the roster is to ensure we are not running around on the day trying to find people to fulfil the roles required to carry out the event. It is our National Championships, and as such, we are making sure every effort is made to ensure it runs as smoothly and punctually.

The roster I have created can be seen below. The event timetable is also on the website [HERE](#)

On Saturday 23rd, if you could please report to the entrance of the aquatic centre at 10am. Here our swimming director and laser run director will brief with more specific information as to:

- Where you need to be and when
- What your role will be
- What heats you will be required for

Every effort will be made to ensure you are not scheduled on during your child's event. I.e. for the swimming or laser run heat, we will do everything we can to ensure we use others so you can



watch your child compete. To do this, we need everyone to make themselves available to ensure we have the flexibility to accommodate this.

If you cannot fulfil this role, could you please see if you can find a replacement and let either the discipline director or myself know?

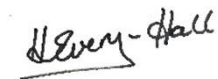
We have attached a one-page document (cheat sheet) explaining the Swim and Laser Run Timer (formally known as the shooting judge). Our role as the organising committee will be to be there to support and empower you and answer any questions you may have to ensure the best outcome for all. This cheat sheet is certainly not provided to overwhelm or scare you—more as a resource to empower you as to your role and responsibility when you undertake either role.

As mentioned above, events like these don't run without the support from many volunteers undertaking various roles. So thank you for being a part of our volunteer team. It is greatly appreciated by everyone, most of all by the athletes.

I look forward to welcoming you all and seeing you next week. In the meantime, if you have any further questions, please don't hesitate to contact me prior.

Until then, have a wonderful, safe and Happy Easter, and we look forward to welcoming you all to the MPA National Championships next weekend,

Many thanks,



Hannah



First Name	Last Name	FRIDAY		SATURDAY		SUNDAY	
		Role/ Duty	Time Required	Role/ Duty	Time Required	Role/ Duty	Time
Margaret	Marks	Registration Desk	12pm - 2pm Caulfield GS	Registration Desk	7:30am - 2pm	Registration Desk	7am - 1:30pm
Carol	Clarke	Fencing Set up / Registration Desk	From 9:30am - 2pm	Registration Desk	7:30am - 2pm		
Shaun	Clarke	Fencing Set up	From 9:30am - 2pm	Laser Run Starter	10:00am - 2:00pm		
Andrew	Collings	Fencing Referee	From 1:30pm	Swim Director	10:00am - 2:00pm		
Ashlee	Uren			Swim Timer / Shooting Judge	10:00am - 2:00pm		
Sophia	Myszka			Swim Starter/ Shooting Judge	10:00am - 2:00pm		
Kirilee	Wilson			Swim Timer / Shooting Judge	10:00am - 2:00pm		
Melissa	Beaton			Swim Timer / Shooting Judge	10:00am - 2:00pm		
Ashlyn	Hiscock			Swim Timer / Shooting Judge	10:00am - 2:00pm	Swim Timer / Shooting Judge	10am -1:30pm
Anne	Docherty			Swim Timer / Shooting Judge	10:00am - 2:00pm	Swim Timer / Shooting Judge	10am -1:30pm
Kylie	Gault			Swim Timer / Shooting Judge	10:00am - 2:00pm		



		FRIDAY		SATURDAY		SUNDAY	
First Name	Last Name	Role/ Duty	Time Required	Role/ Duty	Time Required	Role/ Duty	Time
Jane	Pointon			Swim Timer / Shooting Judge	10:00am - 2:00pm	Swim Timer / Shooting Judge	10am -1:30pm
Kalinda	Wade			Swim Timer / Shooting Judge	10:00am - 2:00pm		
Linda	Devlin			Swim Timer / Shooting Judge	10:00am - 2:00pm	Swim Timer / Shooting Judge	10am -1:30pm
Katherine	Cameron			Swim Timer / Shooting Judge	10:00am - 2:00pm	Swim Timer / Shooting Judge	10am -1:30pm
Harrington	Samantha			Swim Timer / Shooting Judge	10:00am - 2:00pm		
Chantelle	Greening			Swim Timer / Shooting Judge	10:00am - 2:00pm	Swim Timer / Shooting Judge	10am -1:30pm
Holly	de Garis			Willow Lane Equestrian Park	Confirm with KT		

