

## Modern Pentathlon – Privacy Policy (2020)

The protection of personal information is important to Modern Pentathlon Australia (MPA). As the National Sporting Organisation for the sport of Modern Pentathlon it is necessary for MPA to collect personal information from a range of individuals. This document sets out how MPA may collect, hold and use personal information.

This Privacy Policy is based on the Australian Privacy Principles (APPS) in the Privacy Act (1988) and governs how MPA collects, stores and uses any personal information. MPA understands that collecting and holding personal information bestows a responsibility to MPA to manage and use the information correct and appropriately

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### 1. THE KINDS OF PERSONAL INFORMATION MPA COLLECT AND HOLD

#### General Purposes

We collect and hold personal information from members of the Modern Pentathlon (MP) community such as participants, members, coaches, volunteers and spectators to enable us to administer the sport nationally. The information we collect from these members of the MP community includes name, age, date of birth, passport details, gender, contact details (including address, email address, phone number and mobile phone number), insurance details, citizenship status, spouse, next of kin, emergency contact, UIPM License number, State affiliation and competition history.

#### Sensitive Information

Sensitive information is a type of personal information that also includes information or an opinion about someone's:

- racial or ethnic origin;
- political opinions;
- membership of a political association, professional or trade association or trade union;
- religious beliefs or affiliations or philosophical beliefs;
- sexual preferences or practices;
- criminal record; or
- health, genetic information or disability.

If it is reasonably necessary in the circumstances, MPA may also collect sensitive information such as a person's medical history, nationality, their ethnic background or disabilities. MPA is required by law to obtain consent when collecting sensitive information.

MPA will assume consent to the collection of all sensitive information that is provided to it for use in accordance with this Privacy Policy, unless told otherwise.

## 2. HOW MPA COLLECTS PERSONAL INFORMATION

### Direct Collection

In most circumstances, we collect your personal information from you directly. For example, we may collect your personal information directly from you when we deal with you in person or over the phone, and when you send us correspondence, including via email.

Information may be collected when you

- a. Become a member of a State Association or club which is a member affiliated with MPA
- b. Subscribe to any publications of MPA, including electronic publications
- c. Participate in any program, activity, competition or event run by MPA or a MPA Affiliate
- d. Are elected or appointed to the board or committee of MPA

### Third Parties

MPA may collect personal information by your parent or guardian if you are under 18. If we get your personal information from a third party, we will take reasonable steps to make sure you know we have it, how we got it and how we will handle it. In all cases, our collection, use and handling of your personal information will be in accordance with the Privacy Act and with this Privacy Policy.

### Cookies

Cookies are primarily used to enhance your online experience. If you visit our websites to read or download information, much of the information we will collect is statistical only (e.g., the domain from which you accessed the internet, the date and time you accessed our site, and the internet address of the website from which you linked directly to our site) and not personally identifiable. We use such information to make our sites more useful and attractive to you.

## 3. HOW MPA HOLDS AND STORES YOUR PERSONAL INFORMATION

MPA holds your information in electronic formats. Much of the information we collect from and about our members is added to MPA's membership database. When your information is entered into MPA's membership database, the information may be combined or linked with other information held about you. MPA has taken steps to protect the information we hold from misuse, loss, unauthorised access, modification or disclosure. Some of the security

measures MPA uses includes strict confidentiality requirements of our employees, volunteers, MPA Affiliates and service providers, security measures for system access and security measures for our website

#### **4. HOW MPA USE THE PERSONAL INFORMATION**

MPA, and third parties to whom we may disclose personal information in accordance with this Privacy Policy, may use your personal information to:

- verify your identity;
- complete background checks;
- research, develop, run, administer and market competitions, programs, activities and other events relating to athletics;
- research, develop and market products, services, merchandise and special offers made available by us and third parties;
- provide you products and services related to athletics and to AA's commercial partners;
- respond to emergency situations involving or requiring medical treatment;
- administer, manage and provide you with access to the MPA website and
- keep you informed of news and information relating to various athletics events, activities and opportunities via various mediums.

#### *Disclosure*

- MPA may disclose your personal information to a range of organisations which include, but are not limited to:
- MPA Affiliates and other organisations involved in Pentathlon programs in Australia;
- Relevant sporting bodies such as the Union Internationale de Pentathlon Moderne, Sport Australia, the Australian Sports Anti-Doping Authority, Australian Olympic Committee, , Australian Institute of Sport, various National Sport bodies, Federal and State Departments of Sport among others;

#### **5. HOW TO ACCESS OR CORRECT PERSONAL INFORMATION OR MAKE A COMPLAINT**

MPA will take all reasonable steps to ensure that the personal information it collects, uses or discloses is accurate, complete and up to date. However, we rely on the accuracy of personal information as provided to us both directly and indirectly.

If you believe that any personal information MPA has collected about you is inaccurate, not up-to-date, incomplete, irrelevant or misleading, you should request correction immediately. To do so, please contact the MPA, and we will take reasonable steps to correct it in accordance with the requirements of the Privacy Act.